

A G E N D A
FINANCE COMMITTEE MEETING
Friday, January 27, 2012 – 8 a.m.
Conference Room A

Committee Members:

Councilor Phil Gagnon, Chair
Councilor Matt Mattingly
Councilor Suzie Phillips

1. Approval of the minutes of December 13, 2011 meeting.
SEE ATTACHMENT 1.

Old Business

2. Assess the revenue from planning and code fees (referred by Town Council on July 5, 2011).
3. Develop a cost estimate to do a landscape design, a Scope of Service for a Committee, and recommend membership on the committee for the “courtyard” area in front of the Municipal Center (referred by Town Council on November 15, 2011).

NOTE: At the December 13 meeting, the Committee decided to form a subcommittee to review this item. Does the Committee wish to leave this item on the agenda for tracking purposes?

4. The Finance Committee Chair asked that the Town’s auditors return for further discussion.

NOTE: Committee members should bring their copy of the audit with them to the meeting.

New Business

5. Review and discuss Committee requests made at the December 13, 2011 meeting:
 - a. Review Recreation program revenues and expenditures.
 - b. Report on discussion with Library Director regarding the Finance Committee’s interest in having her become active in searching for grants.
 - c. Report on Town’s debt payment schedule.
 - d. Report on Union contracts.
 - e. Report on expiring service contracts.
 - f. Report on anticipated unbudgeted expenses.
 - g. Report on the increase in assessed value.
 - h. Report on Violence Against Women Grant.
6. Review financial reports.
SEE ATTACHMENT 2.
7. Other business.
8. Schedule next meeting.
9. Adjournment.